

# **École St. Germain Parent Advisory Council Meeting**

## **Wednesday, October 3, 2012 7:00pm, ESG Library**

### **Minutes**

**Attending:** Cindy Baerr, Melonie Cleutin, Audra Peters, Meaghen Shangreaux, Mme. Amy Haworth, , Alison Huppe, M. Henri Peloquin, Bev Padeanu, Mare Richardson, Jan Thiessen, , Heike Sobkow, Tracy Igonia, Jaquelin Martinez Nicole Hohner, Heike Sobkow

**Regrets:** Lorelei Douglas, Mme. Valerie Allard, Inga Sif Kristjansdottir, Lee Ann Riel, Suzanne Suzio, Cindy Bennett,

**Guests:** Michelle Lagadi, Meghan Guyot, Karen Santos, Janice Morissette, Susanne Dandenault, Sharon Coughlan, Nicole Medland, Ninee Vong Su

- 1. Call to Order – 7:04 pm**
- 2. Approval of Agenda –** Motioned by Bev and seconded by Audra. PASSED
- 3. Approval of Minutes for September 2012 –** Motioned by Jaquelin and seconded by Bev. PASSED
- 4. Welcome any guests:** Everyone was welcomed.
- 5. Unfinished Business:**
  - **Vote in new members** –Janice Morissette, Susanne Dandenault, Michelle Lagadi, Sharon Coughlan, Nicole Medland were welcomed into PAC.
  - **Discussion of PAC goals for 2012-2013 –**
    - **Sister School?** Amy talked to Tim Watters at the end of last year about the possibility of having a “Sister School”. She does not have the information at this time, but will follow up with it and bring the information back to the group. Henri mentioned that it would fit well with “We Day” and that some Ecole St. Germain students will be participating in it.
    - **Drinking Fountains** – M. Peloquin looked into water fountains that would have a place where water bottles could be filled. There is a local company (EMCO) that distributes the water coolers. The water dispenser that does not have water that is “cooled” is approximately \$1000.00. That is just the cost of the unit, not the install. M. Peloquin will look into it further as there is interest into purchasing one for the school.
    - **Sound Systems for classrooms** – M. Peloquin proposed that the next step to having projectors and Mimios in the classrooms would be to have sounds systems. Bev motioned for PAC to spend up to

\$2500.00 for sound systems for the school. Jan seconded the motion. All in favour. PASSED

➤ **Money that could be used towards field trips/classroom related things:** There is no longer a “student fee” per classroom due to a new divisional policy. Would PAC be interested in supporting teachers if there were requests made for fieldtrips, or other “classroom related” things? No decision was made.

- **Committee sign-up** –Members are asked to sign up for a committee if they are interested in helping out. There is the Education Committee, Environment Committee, Fundraising Committee, and a few Ad hoc Committees. A sheet was passed around for members to sign up if they are interested.
- **Fund raising letter of authorization** – Cindy applied for this. It was mailed today.

## 6. New Business:

- **Campbell’s soup labels program-** Leanne Picton has helped with this program at the school in the past, but her daughter has now graduated so she will no longer be helping with this. The school can receive free things. Last year, balls were received for the students to play with at recess. Janice Morrisette volunteered to do this position. A reminder will be in the newsletter reminding families that we are collecting Campbell’s soup labels.
- **Agenda for PAC meetings** - will be posted on the portal starting next month.
- **School Supply Provider** – a parent approached Jan today with information about this program. The provider gets the lists from the school, and buys the supplies. The school supplies are delivered to the school, and they are packaged and labeled. The families would then pay the agreed upon price. Suggestion was made to speak to the teachers about this program. Henri and Amy will bring this to the staff for conversations. Jan will forward the link to Amy and Henri to look at. Website is [www.schoolstart.ca](http://www.schoolstart.ca).
- **BBQ money for prizes for next year’s BBQ** - Motion made by Bev to have \$300.00 set aside for buying prizes for the 2013 Fall BBQ. Motion seconded by Jan. All in favour. PASSED

## 7. Treasurer’s Report - See Appendix A for a detailed report.

Points that were discussed:

- \$15,793.65 is the balance for this month.
- Total funds available would be adding another \$900.00.
- Peak of the Market is not taken off of the report.
- We still have approximately \$12,000.00 available.

## 8. Administrator's Report

- K—3 were entertained by Edouard LaBonté on Monday. They all enjoyed themselves through dancing and singing in the gym.
- Fabuki Daiko was in the school during the first 2 weeks of school. They were subsidized by Artists in the School and they worked with grades 1-6. They did a wonderful job of not only playing, but of teaching the Japanese culture.
- Mad Science starts October 15<sup>th</sup>. It will run for 10 weeks after school, but one will be held during the lunch hour due to the 25<sup>th</sup> Anniversary. That day will be announced to the students involved.
- Photo Day will be on October 10<sup>th</sup>.
- 25<sup>th</sup> Anniversary will be held October 17<sup>th</sup> from 7 to 9 pm. There will be a 1 hour "formal presentation" in the gym, and then a 1 hour "walk around". Staff is hoping that the Parent Council could help out with serving coffee, tea and cookies that evening. See Amy if you are interested in helping.
- UNICEF will be tied in with a couple of events this year. On Oct 29<sup>th</sup>, 30<sup>th</sup>, 31<sup>st</sup> there will be "spirit days" where the children will be encouraged to dress up according to the special day and bring donations for UNICEF. Details for this event will be in the October school newsletter.
- October 30<sup>th</sup> is "We Day".
- All PAC members were taken on a field trip to the portable classrooms.

## 9. Committee Reports:

- **Education Committee** – nothing to report at this time.
- **Environment Committee** – nothing to report at this time.
- **Fundraising Committee** -
  1. Peak of the Market fundraiser – made about \$2700.00, grade 8's made about \$750.00.
  2. Show and Save Books will be sent home starting on Monday. Books will be delivered to students each day.
  3. QSP – will be going home soon. Lots of the prizes for the fall BBQ come from this fundraiser. They will match any other offer. The school gets approximately \$10.00 for each magazine sale.
  4. Sobey's Gift Cards – will be done right before Easter.
- **Ad hoc Committees** –

Fall BBQ Report – the money is deposited, and a profit of approximately \$1700.00 was made. We sold out on food and the night was a success. There was a shortage of parent/student volunteers. Suggestions:

  - move the tables away from front doors if it is inside again.
  - get more student volunteers next year from College Jean-Sauve. Maybe have the band from College Jean Sauve to play and then they would volunteer?
  - have a conversation at the April PAC meeting about how we can get more volunteers for the fall BBQ.

## 10. Next meeting and adjournment - adjourned at 8:30 pm.

## APPENDIX A

Ecole St. Germain Parent Advisory Council			
September 2012 Financial Statement			
Account Balance at September 1, 2012			<b>\$7,999.24</b>
<b>Credits:</b>	30-Sep-12	Interest	\$0.38
	14-Sep-12	1st Fall BBQ deposit	\$1,640.00
	20-Sep-12	2nd Fall BBQ deposit	\$459.95
	21-Sep-12	Fall BBQ deposit (less Henna tattoo \$100.00 and Clown \$150.00)	\$2,118.35
	27-Sep-12	Donations in lieu of fundraising	\$720.00
	27-Sep-12	Peak of the Market 2012 fundraiser de	\$5,580.00
		<b>Total Credits</b>	<b>\$10,518.68</b>
<b>Debits:</b>	#078	BBQ prizes	-\$413.16
	#079	Pac supplies	-\$11.13
	#080	CJS Scholarship 2011/2012	-\$300.00
	#083	BBQ prizes	-\$222.38
	#084	PAC refreshments	-\$26.56
	#085	PAC refreshments	-\$6.72
	Cash	Float for Fall BBQ	-\$550.00
	#086	Babysitting Sept. 2012	-\$10.00
	#087	Fall BBQ food & supplies	-\$1,118.73
	#088	Fall BBQ & PAC supplies	-\$65.59
		<b>Total Debits</b>	<b>-\$2,724.27</b>
<b>Account Balance at September 30, 2012</b>			<b>\$15,793.65</b>
	Plus Future Income		
		<b>Total Future Income</b>	<b>\$0.00</b>
	Less Future Commitments:		
		Greening Project	-\$462.24
		Shrubs	-\$257.38
		CJS Scholarship 2012/2013	-\$300.00
		Student Leadership (patrols, etc.)	-\$1,100.00
		Babysitting for PAC meetings	-\$150.00
		Staff Appreciation Week	-\$400.00
		Grade 8 Farewell Dinner (\$15/student)	-\$750.00
		PAC costs	-\$207.27
		BBQ 2013/2014	-\$300.00
	#066	staff appreciation	-\$22.47
		<b>Total Debits</b>	<b>-\$3,949.36</b>
<b>Total Funds Available</b>			<b>\$11,844.29</b>